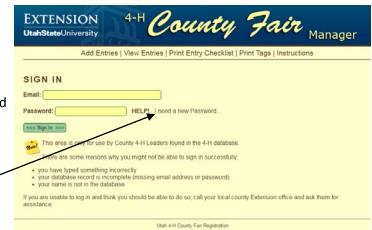
## **Online Fair Entry Instructions**

If you are not currently enrolled in 4-H Online, your email address will not work.

If you need help entering exhibits online, please call the 4-H office 801-399-8202.

- Go to fair entry website: https://utah4hreg.usu.edu/cf/
- 2. Click on Instructions tab to get to this page: Please note... if you are not currently enrolled in 4-H Online, your email will not work.
- Click here if this is your first time logging in <u>this</u> year or you have forgotten your password.



4. Enter your email and click the submit button.

<u>IF</u> we have your email in our database you will be sent a temporary password (if we don't have your email please contact the 4-H office at 801-399-8202 to add it so you will be able to do this step).



- 5. Check your email for the temporary password sent to you, then login using your email and password.
- 6. Click on the Add Entries Tab. This is where you will input all <u>indoor</u> exhibits for your club members (this is for indoor exhibits only (do not add animals).
  - a. Note: Please remember that all Cloverbuds (just finished grades K-2) should enter all exhibits under Class FD, Lot 1.
  - b. The number of items should be how many items need tags (e.g. A pajama set should have a tag for the top and the bottoms in case they get separated).