

<ul style="list-style-type: none"><li>• <b>Welcome everyone to the 4-H Club Meeting.</b></li><li>• <b>Turn time over to Pledge Specialist for pledges.</b></li><li>• <b>Turn time over to Secretary for Roll Call and Minutes.</b></li><li>• <b>Turn time over to Treasurer for the finance report.</b></li><li>• <b>Turn time over to Vice President to introduce guests and make announcements.</b></li><li>• <b>Turn time over to Song Leader for the Song.</b></li><li>• <b>Turn time over to Club Leader to take care of Club Business.</b></li></ul>	<ul style="list-style-type: none"><li>• <b>Introduce any guests.</b></li><li>• <b>Make announcements provided for you from the Club Leader.</b></li></ul>
<ul style="list-style-type: none"><li>• <b>Record minutes from this meeting.</b></li><li>• <b>Take roll of those in attendance and record on Attendance Summary.</b></li><li>• <b>Read the minutes from the last meeting.</b></li></ul>	<p><b>Select two members to hold the flags at the front of the room. Have club members stand to recite the American Pledge, followed by the 4-H Pledge.</b></p> <p><b>I Pledge:</b> <b>My head to clearer thinking</b> <b>My heart to greater loyalty</b> <b>My hands to larger service</b> <b>And my health to better living,</b> <b>For my club, my community, my country and my world.</b></p>
<ul style="list-style-type: none"><li>• <b>Lead the 4-H Club in a song. This song may be whatever you chose.</b></li></ul>	<ul style="list-style-type: none"><li>• <b>Stand up and tell the group of any money received or spent for the club and the balance of the club's account.</b></li></ul>



**Vice  
President**



**President**



**Pledge  
Specialist**



**Secretary**



**Treasurer**



**Song  
Leader**