

MINUTES OF THE _____ 4-H CLUB

DATE: _____

The meeting was called to order by _____.

The pledges were led by _____ & _____.

The roll was called. There were ___ members, ___ leaders, and ___ visitors in attendance.

_____, our Vice-President introduced the following visitors:

The minutes were:

___ read and approved

___ approved with the following corrections:

The treasurer reported \$_____ in the treasury.

Reports were presented by the following committees:

Committee: _____

Report: _____

Committee: _____

Report: _____

MINUTES (CONTINUED)
DATE: _____

Old business discussed included: _____

New business discussed included: _____

The program/project topic for this month was: _____

The program/project was taught by/presented by: _____

A club talk was given by:

PERSON	Topic
_____	_____
_____	_____
_____	_____
_____	_____

A field trip will be held on (date) _____ at
(time) _____. We will be going to _____.

The motion was made by _____ to adjourn the meeting. It was
seconded by _____. The next meeting will be at _____ on
at _____ a.m./p.m.

Respectfully submitted,

Secretary